

STEP 1: Login...

Enter your Account Number
(e.g. 200001245 – no prefix)

Enter your Mailing Zip Code

STEP 2: Verify Account...

Enter your Telephone Number

Enter your Email Address

STEP 3: Select Payment Method & Amount...

Select "Pay" on the most recent statement date
Select your payment method
Enter payment amount
Select "Pay Now"

Bill ID	Statement Date	Due Date	Amount Due	Payment Amount	Transaction ID	Status
5/05/2010	5/25/2010	5/25/2010	\$321.00	321.00		Pay Now!
4/16/2010	4/16/2010	4/16/2010	\$316.00			
3/02/2010	3/02/2010	3/02/2010	\$632.00			
12/15/2009	12/14/2009	12/14/2009	\$1,264.00			

STEP 4: Enter Financial Institution's Information...

Select Account Type

Enter Name on Account

Enter Bank Name

Enter Bank Routing Number

Enter Bank Account Number

Select "Personal" or "Business"

Select "I Agree" to authorize payment

STEP 5: Save Payment Data: Yes or No...

Save Payment Data?

STEP 6: Obtain Payment Confirmation...

Obtain Confirmation Number for payment